No. 2.19/Regis./Edu.Int/2016   Dated: 19.08.2016

To
The Principal/Director,
All Affiliated Colleges/Instituted of MAKAUT, WB.

      Sub: Educational Initiative from MAKAUT,WB in association with IIT Bombay.

Dear Sir,

      It is pleasure from myself to include all colleges under this University into an educational initiative in collaboration with IIT Bombay. The notice enclosed alongwith is self explanatory. As Hon'ble Vice-Chancellor of this University feels this educational initiative is going to be beneficial for the students, so I would request you all to do the needful as required which is mentioned in details in the notice enclosed.

      Thanking you,

                              With regards,

                              Sd/-
                              Registrar
                          (Syed Rafiqul Islam)

<u>Notice from Maulana Abul Kalam Azad University of Technology, West Bengal</u>

Dated : 19.08.2016

<u>Background & Subject</u>

IIT Bombay, Spoken Tutorial program is actively working with the Maulana Abul Kalam Azad University of Technology (MAKAUT) towards empowering all students pursuing Engineering by providing a range of IT Skills training, from General IT/ Computer Skills, Programming software to lucrative job oriented software training which will be a value addition to their existing syllabus. These courses are useful for all departments *with Certificates completely FREE of COST!* Work has been going on this direction and the response from the ground is excellent in terms of acceptance and ability to do very well in the training. Spoken Tutorial is included in the Design Lab course curriculum further giving it permanency and making it mandatory for students undergoing the course. Colleges must take the steps to introduce this program in August 2016 itself. All students should be tried to be incorporated into the programme. The necessary links and the programme details will be announced later once the necessary information as asked for from the colleges noted below, reaches MAKAUT Coordinator.

<u>Involvement of MAKAUT</u>

1. **Planning & Monitoring Tracker sheet must be completed by each department and affiliated college by August 31st.**

<u>Role of Colleges:</u>

1. Principal from each affiliated college to Identify 1-2 Faculty Coordinator from any dept to conduct training in their individual colleges.
2. The identified Faculty Coordinator to fill MAKAUT's Planning & Monitoring Tracker which will be distributed in due course.
3. Faculty Coordinator to contact West Bengal Training Coordinator (details mentioned below) and to register as an Organiser online once the necessary information reaches the University Coordinator.

<u>Support from IIT Bombay team</u>

1. Help to select courses and complete filling the MAKAUT Planning & Monitoring Tracker online.
2. Continued Guidance from start to each and every affiliated college coordinator on Registration, getting the course materials, tests and certificates.
3. Send brochures etc. To be used during orientation time when colleges reopen.
4. Working to train faculty too periodically.

Key Contacts :

MAKAUT Office

1. Mr. Pritimoy Sanyal, Central Coordinator

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Contact No. 09903163135

ST West Bengal Training Coordinator IIT Bombay:

1. Trupti More, E-mail id: truptismore@yahoo.com, Contact No. 09820096122