



## MANIPUR UNIVERSITY

CANCHIPUR : IMPHAL- 795003

MANIPUR, INDIA

Tel : (0385) 2435125

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Email: registrar@manipuruniv.ac.in

No.MU/NMEICT/2016/999

7 January 2017

To

All Deans, Manipur University  
All Heads of Departments, Manipur University  
All Principals of affiliated Colleges, Manipur

**Subject:** IT Skill Certificate Training Courses from IIT Bombay, Spoken Tutorial Project for academic year 2016-17.

Manipur University has partnered with Spoken Tutorials, IIT Bombay which is an NMEICT, MHRD. Govt. of India initiative to enhance IT skill set of our students. The audio video course material and certificates are all completely **FREE of Cost**. The courses will give Skills to boost the Biodata and Skill set of our students. Offered trainings are skill oriented & academic importance (many of offerings are part of Lab course) See below.

B.Sc, M.Sc- IT/CS , BCA, MCA	C, Python, Linux, Java, Drupal, PHP-MySQL
B.Tech, B.E, M.Tech	C,Python, Java & Netbeans, LaTeX, Drupal, PHP-MySQL, Open Foam, Linux, Scilab, Blender etc.
B.A, M.A, B.Com, M.Com	LibreOffice Suite, Firefox, GIMP, Inkscape & Blender
MBA/MMS	LibreOffice Suite (like MS-Office), GIMP, PHPMySQL

### **NB :**

1. Students can refer to spoken tutorial material as **e-resource** during their lab course timing in college.
2. Practice and learn on their own computer through self learning mode outside college.
3. For additional lucrative skill oriented Courses, please refer the link [Click Here](#)
4. For the even semester i.e January to June'17 all the colleges to initially start with LibreOffice suite.

### **College Activity :**

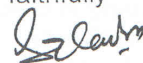
- Principal to appoint dedicated Faculty Organiser for Spoken Tutorial training activity. - by 30th January'17
- Nominated Faculty Organiser to contact **Manipur Training Coordinator Ms. Akanksha Saini (contact details given below)** to finalize the IT course and schedule the training for current semester.

Steps for Nominated Faculty Organiser	Timing
Prepare Master Batch list ( <u>Master Batch Instructions</u> )  <b>Note-</b> Please put a notice to all the students to compulsory create their email id and submit to the Faculty Organiser.	Before February 10, 2017
Register on Spoken Tutorial website and click on Add me as Organiser : <u>Click for Registration</u> .	Before February 10, 2017
Make the Lab ready by course download : <u>Click For Instructions</u>	Before February 10, 2017
Upload students data - Master Batch share the information with IIT Bombay training coordinator <u>Click for Instructions</u> <b>Note</b> : Students do not have to register on Spoken Tutorial website.	Before February 15, 2017
Start filling Semester Training Planner form on the website, ( <u>Semester Training Planner (STP) Instructions</u> )	Before 16th February, 2017

Faculty Organisers need to immediately contact Manipur Training coordinator **Ms. Akanksha Saini**, [akankshasaini2012@gmail.com](mailto:akankshasaini2012@gmail.com), 09167593095/9757052310. This is in order to have a smooth start.

Thanking You.

Yours faithfully



(Prof. M. Shyamkesho Singh)  
Registrar

Speed Post



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No.MU/3-368/15/FCY / 784

7 January 2017

Ms. Akanksha Saini  
Training Coordinator-Manipur  
Spoken Tutorial, IIT Bombay – NMEICT  
Govt. of India  
Website:spoken-tutorial.org

Madam,

With reference to your email dated 5<sup>th</sup> January 2017, I am directed to inform you that the Vice-Chancellor is pleased to nominate Dr. Th. Rupachandra Singh, Assistant Professor, Department of Computer Science as the Nodal Officer for conducting Software Training Programme for the students of Manipur University. He will be responsible for enrolling the students of various departments of the University to start the training.

You are requested kindly to contact Dr. Th. Rupachandra Singh. His particulars are given below:-

Name: Dr. Th. Rupachandra Singh  
Designation: Assistant Professor, Department of Computer Science  
Manipur University  
Contact No. : 09856508218  
Email: rupachandrath@manipuruniv.ac.in

With profound regards,

Yours faithfully

(Prof. M. Shyamkesho Singh)  
Registrar i/c

Copy to:-

1. PA to the Vice-Chancellor, MU
2. Head, Department of Computer Science, MU
3. Dr. Th. Rupachandra Singh, Asst. Professor, Dept. of Computer Science, MU  
(with a request to contact Ms. Akanksha Saini, Training Coordinator-Manipur Spoken Tutorial, IIT Bombay – NMEICT, Govt. of India, Mobile: 9167593095, 9757052310, Email:akankshasaini2012@gmail.com, Website:spoken-tutorial.org)