

Prof. Aprajita Chowdhury
Director
College Development Council



Berhampur University
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Berhampur-760007
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Letter No. 169 (20) / CDC/BU/2017

Date. 07 JAN 2017

To

The Principals- (20 Colleges)

1. Aska Science College, Aska
 2. Chikiti Mahavidyalaya, Chikiti,
 3. Government Autonomous College, Phulbani
 4. Government College, Koraput
 5. Government Science College, Chatrapur
 6. Gunupur Collge, Gunupur
 7. KSUB College, Bhanja Nagar
 8. Nimina Brundaban Chandra College, Bhanja Nagar
 9. Nuvapada Sri Balaji Mahavidyalaya, Nuvapada
 10. People's College, Buguda
 11. RCM Science College, Khallikote
 12. Rayagada Auto. College, Ragayada
 13. Savitri women's College, Bhanja Nagar
 14. Science College, Hinjilicut,
 15. Semiliguda College, Semiliguda,
 16. SKCG Auto College, Paralakhemunid
 17. Sri Bharata Pati Mahavidyalaya, Samantiapalli
 18. Tara Tarini College, Purusahottampur
 19. Tentulia Sasan Debasathan College, Bijaya
 20. Women's College, Raygada
- Dahanurjaya Pur Sasan

Sub:- **Spoken Tutorial Software Programme in Colleges under Berhampur University- regarding**

Ref:- Letter, Dept of Higher Education Govt. of Odisha, D.O Letter No. 29797, dt-19/10/16 and No. 36034 dt.22/12/16

Sir/ Madam

In response to the above cited subject and letter, I would like to request you to submit and upload the status of the spoken tutorial conducted in your college under intimation to the undersigned at an early date.

Further, you are requested to intimate the status of the proframe directly to the State Performance Tracking Cell, Dept. of Higher Education, Govt. of Odisha.

Your cooperation in this regarding solicited.

COPY ENCLOSED

Yours faithfully

A Chowdhury
07-01-17

Director

College Development Council
Berhampur University
College Development Council
BERHAMPUR UNIVERSITY (ODISHA)

Memo No. 170 (3) / CDC/BU/17

Copy to- (1) Sri. Vinod Kumar, IAS, Officer on Special Duty, (Principal Secretary), Dept. of Higher Education, Odisha, for information, (2) Dr. L.K.Tripathy, Regional Director, Berhampur, for information, (3) State Performance Tracing Cell, Dept. of Higher Education, Odisha Secretariat, BBSR, Odisha for information.

A Chowdhury
07-01-17

Director

College Development Council

SPEED POST

Prof. Aprajita Chowdhury
Director
College Development Council



BERHAMPUUR UNIVERSITY
BHANJA BIHAR
BERHAMPUUR-760007
Cell No.-9437021818
Email-aprajitabpur@gmail.com

Letter No. /CDC/BU/2017

Date.21/01/2017

To

The Principal of 20 selected Affiliated Colleges,

1. Aska Science College, Aska
2. Chikiti Mahavidyalaya, Chikiti
3. Government Auto. College, Phulbani
4. Government College, Koraput
5. Govt. Scicene College, Chatrapur
6. Gunupur College, Gunupur
7. KSUB College, Bhanja Nagar
8. NBC College, Bhanja Nagar
9. NSB Mahavidyalaya, Nuvapada
10. People's College, Buguda
11. RCM Science College, Khallikote
12. Rayagada Auto College, Raygada
13. Savitri Women's College, Bhanaj Nagar
14. Science College, Hinjlicut
15. Semiliguda College, Similiguda
16. SKCG Auto College, Paralakhemundi
17. SBP Mahavidyalaya, Samantipalli
18. TT College, Purushottampur
19. TSD College, Bijaya Dahaurjaya Pur Sasan
20. Womens' College, Rayagada

Sub:- Implementation of Spoken Tutorial Software Training Programme and submission of College department Planner on the urgent basis.

Madam/ Sir

In reference to the above subject I am advised to convey that the Higher Education Department, Odisha in an initiative to enhance IT

/Software skill of our students advises to impart offline IT courses developed under Spoken Tutorial, IIT Bombay which is an NMEICT, MHRD, Government of Odisha initiative. These courses are skill oriented and of academic importance, as many of the offerings are part of Lab course and very beneficial. On availing this opportunity a student can learn IT skills and at the end of the course can sit for Online Test and get a certificate from IIT, Bombay spoken tutorial. The certificate will serve as a value addition for a student. There is **NO COURSE FEE**.

To avail this opportunity, a Noda Center from a Berhampur University (20 identified Colleges) have to complete activities as mentioned in action to be taken instructions attached herewith.

Hence you are requested to take initiative by selecting a faculty as Organizer who will enroll himself/ herself as an organizer at the Spoken Tutorial website and then enroll students under him/her to impart the IT courses (self study by students). Further details can be obtained from <http://spoken-tutorial.org>. The action taken report may be submitted to the O.S.D.H.E Dept. Govt. of Odisha under intimation to Director CDC, Berhamur University

This may be treated as most urgent

Yours faithfully

A Chowdhury
21.1.17
Director,

CDC, Berhampur University

Date- 21/01/2017

Memo No _____/CDC/BU/2017

1. To Personal secretary to Sri Vinod Kumar, IAS, OSD, H.E.D, Govt of Odisha for information
2. Regional Directorate of Education, Hillpatna, Berhampur, Ganjam, Odisha for information.

A Chowdhury
21.1.17
Director,

CDC, Berhampur University

ACTION TO BE TAKEN

Instruction

1. What infrastructure they need to start these courses
The basis requirement is to have approximate 8-15 computers in the institute along with Head phone or Mobile ear phone during the training. Once tutorials are downloaded the training is completely Offline. The internet is required to download the courses and later to conduct test
2. What the college have to do to start the courses
 - i. The college principals have to identify a faculty organizer (with knowledge of computers) from any department and share the details
 - ii. The identified faculty organizer should register on website and fill college annual planner covering all departments
 - iii. Students are to be notified to join a course (as instructed in G.O. letter No 3604/HE -22/10/2016)
 - iv. The faculty organizer should enroll the students from all departments to start the training by uploading the student details (Master Batch) which includes :-
 - a) Name of the Students
 - b) Gender
 - c) Subject- (Arts/ Sciences)
 - d) Email- id (Registered students)
 - e) Cell No.-
3. After enrollment Activity;
 - i. Colleges should fill the college department planner from the entire department and take a print of Official letter head and send a scan copy to IIT Bombay Team and Director CDC, Berhampur University.
 - ii. Faculty Organizers will start the training (of 1 to 2 Hours Training Session) for Libra Office, Writer, Calc and Impress in all departments focusing on final year students.
Faculty should motivate the students to generate E-Mail id (Mandate)

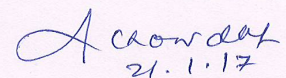
Faculty organizers need to immediately contact IIT Team

Website Line: <http://spoken-tutorial.org>

Ms. Swati Dongaredive- Dongardive123@gmail.com-08693020666

Ms. Sudeha Shirke- sudehastp@gmail.com-09769288893

Director


21.1.17

CDC

Berhampur University