



भारतीय प्रौद्योगिकी संस्थान मुंबई
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IIT Bombay

Agreement between
A. V. C. Education Committee, Mayiladuthurai,
Mannampandal, Nagapattinam District, TamilNadu &
Spoken Tutorials (ST), IIT Bombay

We are happy to announce the collaboration between **A.V.C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam, Tamil Nadu** and **IIT Bombay Spoken Tutorial Programme**. From the day of agreement A.V.C. Education Committee, Mayiladuthurai, Tamil Nadu will function as Spoken Tutorial IIT Bombay's Nodal Resource Sub-Centre (NRSC) for Mayiladuthurai Region. As an NRSC, A.V.C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam, Tamil Nadu will nurture and spread awareness among the Colleges (the clusters) in Mayiladuthurai and surrounding Districts. The Spoken Tutorial activity is funded by the National Mission on Education through ICT, MHRD, Government of India, through the Talk to a Teacher Project at IIT Bombay.

As a part of agreement,

A.V.C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam, Tamil Nadu

- Identify a Chief Central Coordinator from each College under the group who will actively work and co-ordinate with Spoken Tutorial team, IIT Bombay to roll-out and introduce the program.
- Each College under A.V.C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam, Tamil Nadu through its departments will map relevant selected courses with the time-table lab hours, to start soft copy will be sent to ST-IITB Tamil Nadu Coordinator, who will do the mapping and give. The timely plan will be incorporated in Training Calendar.
- Two Student volunteers to be identified who have undergone the training workshop. They will support on the ground other departments to get started like enrolment, course access etc.
- Put up the signed agreement note on the A.V.C. Education Committee, Mayiladuthurai, Mannampandal, website along with Spoken Tutorial site link and Tamil Nadu manager contact details.
- Incorporate the relevant Spoken Tutorial FOSS in the course curriculum of your Institution / Departments wherever possible as credit courses.
- Introduce LibreOffice Spoken Tutorial course to all non-Computer Science departments and to Administrative Staff of the College.

- Have IIT Bombay Spoken Tutorial representation in relevant BOS and Academic Senate / Council deliberations where agenda items might be IQAC, ICT initiative, Curricular enhancement, Open Source initiative, e-governance contributions, etc.,
- Hold a Faculty Awareness Event for Principals & faculty representative from colleges in Mayiladuthurai if possible in other district. Nurture and guide them to introduce Spoken Tutorial activities with the help of two Student volunteers. Make sure that this activity is completed by 31st March 2018.
- Issue periodic circulars / notification to your departments.
- Departments and Cluster colleges to submit semester wise reports.

As a Partner, the Spoken Tutorial Project, IIT Bombay will

- Work as a mentor for A. V. C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam District, TamilNadu.
- Provide the know - how and course content which includes CDs/ DVDs, online material, instruction sheets and other training documents to A. V. C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam District, TamilNadu.
- Provide certificates.
- Provide the promotional materials like posters, brochures, leaflets, banners etc., to the Centre, A. V. C. Education Committee, Mayiladuthurai, Mannampandal, Nagapattinam District, TamilNadu.

General

- This agreement is valid for one year and can be modified from time to time, if necessary, based on mutual agreement.

For and on behalf of
A. V. C. Education Committee,
Mayiladuthurai, Tamil Nadu

K. Karthikeyan
 9.3.18

Signing Authority

Mr. K. Karthikeyan
A. V. C. Education Committee
Mayiladuthurai, Tamil Nadu

Date: 09th March, 2018
 Place: Mayiladuthurai

For and on behalf of
Spoken Tutorials,
Indian Institute of Technology Bombay

Shyama Iyer

Mrs. Shyama Iyer
National Coordinator
Spoken Tutorial Project, IIT Bombay

Date: 09th March, 2018
 Place: Mayiladuthurai