

Email/Speed Post

**DIRECTORATE OF TECHNICAL EDUCATION
VOCATIONAL AND INDUSTRIAL TRAINING
HIMACHAL PRADESH, SUNDERNAGAR**

(E.Mail :- traininghp@rediffmail.com, Contact No. 01907-267416)

No. STV(IT) H-F(7) 16/NCVT/Syllabus/2015

Dated : Jan, 2018

To

The Principals Govt. ITIs,
Bilaspur, Bani, Shahpur, Sundernagar (PWD),
Mandi (W), Shimla, Solan, Una and Bangana.
Himachal Pradesh.

Subject: Regarding Computer Skills to ITI Students.

Memo,

Enclosed herewith please find the E. Mail dated 15th Dec 2017 received from Ms. Anita Kedare, Training Manager, Spoken Tutorial Project-IIT Bombay regarding spoken tutorials on Computer Skills under the course of trade COPA and Employability Skill to ITI Students for which IIT Bombay provides software training Programme free for Open Source Software through Audio-Visual tutorial designed for self-learning through distance mode without domain expert in the campus for your information and further necessary action .

In this regard, you are advised to include the above said course under the trade COPA and Employability Skill to ITI Students so as to enhance their skills on pilot basis under intimation to this Office. These tutorials can be downloaded and learned Offline.

Director

Technical Education
Vocational & Industrial Training
Himachal Pradesh, Sundernagar
Dated: 8/Jan, 2018

Encls: As above

Endst: even file No. 4115

Copy to the:-

1. Technical Officer - I-.for favour of information and further necessary action please.

Director

Technical Education
Vocational & Industrial Training
Himachal Pradesh, Sundernagar