Government of Odisha
Department of Higher Education
****

No.: 7460 /H.E., Date: 28/ 3 /2019

HE-PTC-PTC-0005-2016

From

Dr. Partha Sarathi Mishra, IAS
Additional Secretary to Govt.

To

The Principals (Annexed)

Sub: Copy of MoU Spoken Tutorial Software Training programme

Ref: 1. This Dept. Letter no. 1308/HE, Dated 18.01.2019.
2. This Dept. Letter no. 3303/HE, Dated 11.02.2019.

Madam/Sir,

With reference to the subject on the letter under reference, I am directed to share the copy of the MoU signed between Higher Education Department, Government of Odisha and Spoken Tutorial, IIT Bombay, for further necessary action at your end. The fund allotted to your institution i.e. Rs. 25,000/-(Rupees Twenty Five Thousand only) per college, is for the payment to IIT, Bombay as per the terms of payment mentioned in MoU.

Further, the progress of the project will be reviewed by a committee consisting of respective R.D.E, Principal & the Nodal Officer of the concerned College and the monthly report on the progress be submitted to the H.E. Dept.

Yours faithfully,

28.3.19
Additional Secretary to Govt.

Memo No.: 7461 /H.E., Dated: 28 / 3 /2019
Copy forwarded to Sr. PS to Commissioner-cum-Secretary to Govt., HE Dept. for kind information of Commissioner-cum-Secretary.

28.3.19
Additional Secretary to Govt.

Memo No.: 7462 /H.E., Dated: 28 / 3 /2019
Copy forwarded to Director Higher Education/ All RDEs' for kind information and necessary action.

28.3.19
Additional Secretary to Govt.

Memo No.: 7463 /H.E., Dated: 28 / 3 /2019
Copy forwarded to Ms. Shyama Iyer, National Co-ordinator-Training, Spoken Tutorial, IIT- Bombay, Powai, Mumbai-700076 for information.

28.3.19
Additional Secretary to Govt.

Memorandum of Understanding
Between
Higher Education Department (HED), Government of Odisha
And
Spoken Tutorial Project IIT Bombay

This Agreement is entered into on this 30 th day of January 2019.

WHEREAS Higher Education Department (HED), Government of Odisha represented by Commissioner-cum-Secretary, Higher Education, Government of Odisha wishes to have a collaboration with IIT Bombay's Spoken Tutorial Program.

NOW THEREFORE, in consideration of the mutual promises and subject to the terms and conditions contained herein the Higher Education Department (hereinafter) HED, Government of Odisha and the IIT Bombay-Spoken Tutorial Project (collectively referred to as "the Parties")

Shyama Iyer

Pariba Sawiti Krishe.

T/o
3891

Pandhu Sarathi Mishra
Aditional secy
Govt
H.E. Department

29-1-19

29-1-19

IIT Bombay- Spoken Tutorial Project (Implementing agency) having its Principal office at IIT Bombay through Mrs Shyamalyer, National Coordinator-Training, Spoken Tutorial (ST) Project-IIT Bombay, Powai,Mumbai-400 076agree as follows:

NOW, THEREFORE, the Parties agree as follows:

1. As the project IIT Bombay -Spoken Tutorial (ST), Govt. of India provides easy to learn Audio-Video tutorials for students to learn actively, on their own, the Basic computer skills, Multimedia and other job oriented IT skills and till date 47 lakh college students covering all States and 75% districts in India have been trained using this method, it is decided that students as well as faculties in the colleges of Odisha under Higher Education Department will be trained in similar manner.

2. It is an audio-video method to learn Software, developed by IIT Bombay. These are for Skills and to improve Academic performance of the students as well as faculties. It is designed for self -learning (no expert needed) and distance education mode (no need to leave campus).

3. Activities of Higher Education Department, Odisha: HED, Odisha shall:-

3.1 Make the payment of consolidated User Fee to IIT Bombay-ST, for 100 selected colleges (**Annexure-A**) at the rate of Rs 25,000/-(Rupees Twenty five thousand)only per College per year.

3.2 Nominate Officer-In-Charge, State Performance Tracking Cell(SPTC)to act as Central Co-ordinator, who will interact with IIT Bombay to send Notifications/ Circulars and for activities related to introduce Spoken Tutorial based Software Training in colleges.

3.3 Request Director, College Development Council of each University to monitor the implementation of the said project of the affiliated colleges under its jurisdiction.

3.4 Shortlist 100 colleges and share the Principal contact details with IIT Bombay manager.

3.5 Arrange Faculty Awareness cum Master Training program for selected 100 colleges in February, 2019.

3.6 Send Regular reminders to the identified colleges and quarterly Status updates to be sent to Odisha Training Manager- ST IIT Bombay for a systematic and timely roll out of the Training program in each college.

3.7 Upload the Spoken Tutorial program details on the website of HED.

4. Activities of the participating Colleges: Colleges shall:-

4.1 Contact the IIT Bombay, Training Co-ordinator to start training and for more information.

4.2 Appoint Faculty Co-ordinator and share the contact details with IIT Bombay, Training Co-ordinator, Odisha.

4.3 Conduct training on any courses and train any number of students and faculties to get certificates.

4.4 Share the plan of the ST training with IIT Bombay, Training Co-ordinator, Odisha.

5. Activities of Implementing Agency(IA):The Implementing Agency shall:

5.1 Work as a mentor for Higher Education Department, Odisha.

5.2 Support the Training and roll out by Higher Education Department, Odisha by providing day to day guidance and support at college level.

5.3 Hire or appoint its own personnel for performing the Assignment and will keep the HED informed of the current and updated list of such personnel. Any payments, including consultancy charges and honorarium, to be made the permanent staff, faculty or other personnel engaged in performing the Assignment will be made by the Implementing Agency in accordance with the rules, norms or guidelines applicable to the Implementing Agency.

5.4 Appoint two(02) field officers, who will be stationed in Odisha to guide the colleges to start the training on the software, developed under ST Project **(Annexure-B).**

5.5 Provide the know-how and course content which includes online material, instruction sheets and other training documents to colleges.

5.6 Provide the promotional materials like posters, brochures, leaflets, banners etc., to colleges.

6. Payment of Terms

6.1   The HED will pay the Implementing Agency an aggregate sum of Rs.25,00,000/-(Rupees Twenty five lakh)only for the Assignment. This amount includes all of the Implementing Agency's costs and deliverables as well as any tax obligations that may be incurred by the Implementing Agency.

6.2 The Schedule of payment will be as follows:

First instalment upon the receipt of an interim report confirming the progress of training program after 06 months of the signing of the project	40%
Second instalment upon the receipt of the final report from Implementing Agency, acceptable to HED	40%
Final instalment only after submission of Statement of Accounts, for the entire duration of the Assignment, audited by Government auditors or by a reputed Charted Accountant, as applicable to Implementing Agency.	20%
Total	100%

6.3. The payment released by the HED must be used only for meeting the approved expenses of assignment.

6.4. The Implementing Agency shall submit an invoice to the HED each time a payment is due.

6.5. The payment of final instalment shall be subject to the receipt by the HED of an audited statement of accounts for the entire duration of the Assignment, audited by Government auditors or by a reputed Charted Accountant, as applicable to Implementing Agency and the progress Report.

6.6. Beneficiary Details:

Name: Registrar, IIT Bombay

Type: Educational

Shyama Iyer.

Pariha Sanili Kesh.

Address: IIT Bombay-ST Project

City: Mumbai

Mobile no: 09702545816

Email: sizshyama@gmail.com

Bank Name: Canara Bank

Branch Address: IIT Powai

Account Number: 2724101113370

IFSC Code: CNRB0002724

7. Term

7.1. This agreement will come into effect from the date on which it is signed by both parties. The Implementing Agency shall perform the Assignment within 01 week from the date of signing of agreement. Both parties agree to perform their obligations in good faith and to the best of their ability in order to meet timeline.

7.2 If the Implementing Agency is not able to complete the assignment during the period referred to Clause 7.1 the HED may agree to extend the timeline for successful completion of the assignment, subject to such terms and without any financial liability to the HED as may be decided by the HED in this regard.

8. Dispute Resolution:

8.1. Parties will make good faith attempt to resolve any disputes arising out ofthis agreement in an amicable manner through discussion.

8.2 Ay dispute arising out of the agreement, which cannot be resolved through discussion, shall be placed for a decision before, the Commissioner-cum-Secretary, Higher Education Department, whose decision shall be binding on the Implementing agency.

9. Reporting, Monitoring and Evaluation:

9.1. The Implementing Agency shall ensure that all formats to be used for performing the Assignment, including surveys, questionnaires, training materials and other information , education, communication products, as applicable , are shared with HED before executing related activities.

9.2The Implementing Agency will submit half yearly progress report to the HED indicating the status of the Assignment and providing details of the work carried out during that quarter.

9.3. The Implementing Agency will maintain accurate and complete records in respect of funds received under this Agreement. The Implementing Agency will make available to HED any records or information, oral or written which the HED may reasonably request in respect of funds released by them.

Shyama Iyer

Pavitra Sawalli Krishna

10. Assignment:

The Implementing Agency will not re-assign this Agreement or sub-contract any portion of it without the HED prior written consent.

In Witness whereof, the representatives of the parties to this agreement duly authorised have signed this agreement

11. General

This agreement is valid for a period of 1 year from date of signing.

For and on behalf Government of Odisha	For and on behalf of the Implementing Agency
Signature _Partha Sarathi Kersm_	Signature _Shyama Iyer._ 30/1/2019
Signed by: **Addl. Secretary to Govt Deptt. of Higher Edn.** Higher Education Department Govt of Odisha	Signed by: (Mrs Shyama Iyer) National Coordinator-Training ST Project-IIT Bombay NMEICT,MHRD, Govt. of India
In Presence of : Signature: _Mihir Kumar Das_ Name: MIHIR KUMAR DAS Address:	In Presence of : Signature: _(signature)_ Name: Trupti Move Address: ST, IIT Bombay

Training on Software to be offered under Spoken Tutorial Project		
Basic IT Skills Graphic & Animation	*Programming Languages, Web development, Database Management*	*Specialty packages Technical Writing*
Linux, BASH	C/C++,Java, Netbeans	Gchempaint, JMolAppl
Libre Office –	Java Business Appl	Oscad, Ascend
Writer, Calc, Impress,	Python, Drupal	OpenFOAM,Biopython
Firefox	Perl, K-Turtle	Scilab, Cell Designer
Blender	PHPMySQL	LaTeX, Ruby,NG-Spice
GIMP, Inkspace		DW-SIM, GIT
Q-CAD, Ki-CAD		Arduino, Open Modelica

Parity Samet Pety.   Shyama Iyer

List of 100 Colleges for Spoken Tutorial Programme

SL #	District Name	Category	College Name
1	Angul	Govt.	Government (Autonomous) College, Angul
2	Angul	Non-Govt.	Talcher (Autonomous) College, Talcher
3	Balasore	Govt.	Fakir Mohan (Autonomous) College, Balasore
4	Balasore	Govt.	KuntalaKumariSabat Women's (Degree) College, Balasore
5	Balasore	Non-Govt.	Rural (Degree) Institute of Higher Studies, Bhogarai
6	Balasore	Non-Govt.	Dinakrushna (Degree) College, Jaleswar
7	Balasore	Non-Govt.	UpendraNath (Degree) College, Soro
8	Baragarh	Govt.	Panchayat Degree College, Bargarh
9	Baragarh	Non-Govt.	Anchal Degree College, Padmapur
10	Baragarh	Non-Govt.	Barpali College, Barpali
11	Baragarh	Non-Govt.	Larambha (Degree) College, Larambha
12	Bhadrak	Govt.	Bhadrak (Autonomous) College, Bhadrak
13	Bhadrak	Non-Govt.	Chandbali (Degree) College, Chandbali
14	Bhadrak	Non-Govt.	Dhamnagar (Degree) College, Dhamnagar
15	Bolangir	Govt.	Government Women's (Degree) College, Bolangir
16	Bolangir	Non-Govt.	D.A.V. (Autonomous) College, Titilagarh
17	Bolangir	Govt.	Rajendra (Autonomous) College, Bolangir
18	Bolangir	Non-Govt.	Jawaharlal (Degree) College, Patnagarh
19	Boudh	Non-Govt.	BoudhPanchayat Degree College, Boudh
20	Boudh	Govt.	Model Degree College, Boudh
21	Cuttack	Govt.	Shailabala Women's (Autonomous) College, Cuttack
22	Cuttack	Govt.	J.K.B.K. (Degree) College, Cuttack
23	Cuttack	Non-Govt.	Banki (Autonomous) College, Banki
24	Cuttack	Non-Govt.	Salipur (Autonomous) College, Salipur
25	Cuttack	Non-Govt.	Udayanath (Autonomous) College of Science & Technology, Adaspur

26	Cuttack	Non-Govt.	Mohan Subudhi (Degree) College, Baramba
27	Cuttack	Non-Govt.	BirenMitra Memorial Women's (Degree) College, Cuttack
28	Deogarh	Govt.	Model Degree College, Deogarh
29	Deogarh	Non-Govt.	Deogarh Degree College, Deogarh
30	Dhenkanal	Non-Govt.	Kamakhyanagar Degree College, Kamakhyanagar
31	Dhenkanal	Govt.	Govt. Women's (Degree) College, Dhenkanal
32	Dhenkanal	Govt.	Dhenkanal (Autonomous) College, Dhenkanal
33	Gajapati	Govt.	Sri Krushna Chandra Gajapati (Autonomous) College, Paralakhemundi
34	Ganjam	Govt.	SashiBhusanRath Government (Autonomous) Women's College, Berhampur
35	Ganjam	Govt.	Khallikote (Autonomous) College, Berhampur
36	Ganjam	Govt.	Government Science (Degree) College, Chhatrapur
37	Ganjam	Non-Govt.	R.C.M. Science (Degree) College, Khallikote
38	Ganjam	Non-Govt.	Science (Autonomous) College , Hinjilicut
39	Jagatsinghpur	Non-Govt.	AdikabiSarala Das (Degree) College, Tirtol
40	Jagatsinghpur	Non-Govt.	Paradeep Degree College, Paradeep
41	Jagatsinghpur	Non-Govt.	Swami Vivekananda Memorial (Autonomous) College, Jagatsinghpur
42	Jajpur	Govt.	NarasinghChoudhury (Autonomous) College, Jajpur
43	Jajpur	Non-Govt.	Kadambini Pal Women's (Degree) College, Rajatota
44	Jajpur	Non-Govt.	Baba Bhairabananda (Autonomous) Mahavidyalaya, Chandikhol
45	Jajpur	Non-Govt.	Vyasa Nagar (Autonomous) College, Jajpur Road
46	Jharsuguda	Non-Govt.	Brajaraj Nagar Degree College, Brajarajnagar
47	Jharsuguda	Non-Govt.	Women's (Degree) College, Jharsuguda
48	Jharsuguda	Non-Govt.	Laxmi Narayan (Degree) College, Jharsuguda
49	Kalahandi	Govt.	Government (Autonomous) College, Bhawanipatna
50	Kalahandi	Govt.	Govt. Women's Degree College, Bhawanipatna
51	Kalahandi	Govt.	Panchayat Degree College, Dharamgarh

52	Kandhamal	Govt.	Government (Autonomous) College, Phulbani
53	Kandhamal	Govt.	Sanjaya Memorial Government Women's (Degree) College, Phulbani
54	Kendrapara	Non-Govt.	Tulasi Women's (Degree) College, Kendrapara
55	Kendrapara	Non-Govt.	Kendrapara (Autonomous) College, Kendrapara
56	Kendrapara	Non-Govt.	Marshaghai (Degree) College, Marshaghai
57	Keonjhar	Govt.	Government Women's (Degree) College, Keonjhar
58	Keonjhar	Govt.	Dharanidhar (Autonomous) College, Keonjhar
59	Keonjhar	Non-Govt.	Anandapur (Degree) College, Anandapur
60	Keonjhar	Non-Govt.	Chandra Sekhar (Degree) College, Champua
61	Khurda	Non-Govt.	Ekamra Degree College, Bhubaneswar
62	Khurda	Govt.	Rajadhani Degree College, Bhubaneswar
63	Khurda	Non-Govt.	Maharshi Degree College of Natural Law, Bhubaneswar
64	Khurda	Govt.	BuxiJagabandhuBidyadhar (Autonomous) College, Bhubaneswar
65	Khurda	Non-Govt.	Kamala Nehru Women's (Degree) College, Bhubaneswar
66	Khurda	Non-Govt.	Prananath (Autonomous) College, Khurda
67	Koraput	Govt.	Govt. Women's Degree College, Jeypore
68	Koraput	Govt.	Government (Degree) College, Koraput
69	Koraput	Govt.	VikramDev (Autonomous) College, Jeypore
70	Koraput	Non-Govt.	Semiliguda (Degree) College, Seimiliguda
71	Malkangri	Govt.	Model Degree College, Malkangiri
72	Malkangri	Non-Govt.	Malkangiri (Degree) College, Malkangiri
73	Mayurbhanj	Govt.	Government Women's (Degree) College, Baripada
74	Mayurbhanj	Govt.	Maharaja Purna Chandra (Autonomous) College, Takatpur
75	Mayurbhanj	Non-Govt.	Karanjia (Autonomous) College, Karanjia
76	Mayurbhanj	Non-Govt.	Rairangpur (Degree) College, Rairangpur
77	Mayurbhanj	Non-Govt.	Udala (Degree) College, Udala
78	Nawarangpur	Govt.	Model (Degree) College, Nawaragpur
79	Nawarangpur	Non-Govt.	Nawarangpur (Degree) College, Nawarabgpur

Shyama Iyer.

Pamlja Sanati Meon

80	Nayagarh	Govt.	Model Degree College, Nayagarh
81	Nayagarh	Non-Govt.	PathaniSamanta (D) Mahavidyalay, Khandapara
82	Nayagarh	Non-Govt.	BrundabanaSubudhi (Degree) College, Daspalla
83	Nayagarh	Non-Govt.	Nayagarh (Autonomous) College, Nayagarh
84	Nuapara	Govt.	Model Degree College Khariar, Nuapara
85	Nuapara	Non-Govt.	Khariar (Autonomous) College, Khariar
86	Puri	Non-Govt.	Gadibrahma (Degree) College, Delang
87	Rayagada	Non-Govt.	Gunupur (Degree) College, Gunupur
88	Rayagada	Govt.	Model Degree College Rayagarh
89	Rayagada	Non-Govt.	Rayagada (Autonomus) College, Rayagada
90	Sambalpur	Govt.	Government Women's (Degree) College, Sambalpur
91	Sambalpur	Non-Govt.	BhimBhoi (Degree) College, Rairakhol
92	Sambalpur	Non-Govt.	Kuchinda (Degree) College, Kuchinda
93	Sonepur	Non-Govt.	Birmaharajpur (Degree) College, Birmaharajpur
94	Sonepur	Govt.	Model Degree College, Sonepur
95	Sonepur	Non-Govt.	Sonepur (Degree) College, Sonepur
96	Sundargarh	Govt.	Government (Degree) College, Sundergarh
97	Sundargarh	Non-Govt.	Dalmia (Degree) College, Jharbeda
98	Sundargarh	Govt.	Sushilabati Government Women's (Degree) College, Rourkela
99	Sundargarh	Govt.	Government Women's (Degree) College, Sundergarh
100	Sundargarh	Govt.	Government (Autonomous) College, Rourkela

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Pariba Samuti Neon