



Memorandum of Agreement

This Memorandum of Agreement is made between

Mumbai University and College Teachers Association (MUCTA), Mumbai

and

Spoken Tutorial Project, IIT Bombay (ST- IIT Bombay)

We are happy to know Mumbai University and College Teachers Association (MUCTA), Mumbai is formed to work for the benefit and welfare of the teachers' community. Through the Teacher Training Cell it facilitates various training program for the faculty from different States throughout the year. The main objective is to organize activities or programs for the welfare and settlement of educational community in general and teachers in particular.

The Spoken Tutorial project, developed by IIT Bombay for MHRD, Government of India is the initiative of the National Mission on Education through Information and Communication Technology (ICT), launched by the Ministry of Human Resources and Development, Government of India. The uses of Spoken Tutorial is to advocate and popularize numerous Open Source software and their utilization.

Spoken Tutorial (ST) project intends to provide opportunity to conduct software training from ST-IIT Bombay to all the Faculty and colleges coming under Mumbai University and College Teachers Association (MUCTA), Mumbai and to stakeholders in education. As the programme is funded by the National Mission on Education through ICT, MHRD, Government of India it charges a nominal annual User Fee of Rs.25000/ per year/ per college. The individual registration fee for Faculty Development Program (FDP) is Rs. 590 per faculty/ per course certificate and for Student Development Program (SDP) is Rs. 236 per student/ per course certificate including GST charges.

Spoken Tutorial agreed to let MUCTA, Mumbai collect the payment of Rs. 590/- (including GST) from individual faculty opting for ST FDP, out of which MUCTA will pay or deposit Rs. 490

to IIT Bombay account. The program will provide the following benefits to the Faculty and Students of different colleges under purview of MUCTA, Mumbai-

1. Students and Faculty receive hands on training through a particular FOSS (Free and Open Source Software) like Moodle LMS, Scilab, LaTeX, PHP & MySQL, Java, C/C++, R Programming, Libre Office etc. The participants who complete the required training hours will be awarded Certificates by Spoken Tutorial Project, IIT Bombay.
2. The training enhances IT, Software skills and employability for the Faculty and students and any number of students and faculty can take any number of courses and Certificates in a year.

MUCTA, Mumbai and Spoken Tutorial Project, IIT Bombay does hereby agree to the following broad terms of cooperation as under

Mumbai University and College Teachers Association (MUCTA), Mumbai shall-

- Identify a Central Co-ordinator from the department who will actively work and co-ordinate with Spoken Tutorial team, IIT Bombay to roll-out and introduce the project to all faculty and colleges coming under them.
- Put up the advertisement/ poster/ banner/ brochure on MUCTA website along with ST site link and All India College Head Ms. Trupti More's contact details.
- Issue periodic circular to all the Faculty, Colleges and Universities as per the data available to introduce and roll-out the Spoken Tutorial based software training.
- MUCTA to use their payment gateway to take online payment of Rs. 590 from each interested Faculty or Rs. 236 from each student and transfer the amount to IIT Bombay account after retaining Rs. 100 of teachers and Rs. 50 of students. Amount collected from participants shall be transferred by first week of every month.
- Announce and ask Faculty to register for Faculty Development Program (FDP) on wide range of lucrative IT courses, like Moodle LMS, C, C++, Java and other from September 2020. The FDP and SDP to be continued throughout the year.
- MUCTA to widely publicise through their various communication channels/ social media platforms regarding the upcoming Spoken Tutorial based FDP/ SDP.
- MUCTA to maintain complete transparency, share database and payment related transaction or communication related to ST training along with a monitoring system/ bi- weekly report with ST IIT Bombay.

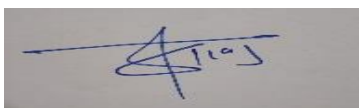
The Spoken Tutorial Project, IIT Bombay shall-

- Work as a mentor for the faculty or colleges coming through MUCTA.
- Support the training and execution by MUCTA by providing manuals and continuous guidance for progressively higher levels of learning through basic and advanced courses further making the basics and foundation strong.
- Provide the knowhow and course content material that includes CDs/DVDs, online material, instruction sheets and any other training material.
- Issue FDP certificate to faculty participating in FDP/ Short term course/ in-service Training. Issue Completion Certificates to those who undergo training and qualifies the Online assessment test.
- Issue Participation Certificates to the students who undergo the training and do not take the Online test.
- Provide the soft copy of promotional materials like posters, brochures, leaflets, banners etc. to the Colleges/ MUCTA, Mumbai.

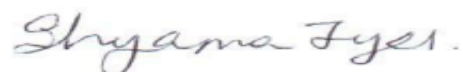
General

- This agreement is for a duration of 3 years from the date of signing and can be renewed and modified from time to time if needed based on mutual consent.
- Spoken Tutorial, IIT Bombay will not be responsible for any refund or financial loss incurred by the participant during payment transaction or failure.
- At a later stage, on mutual agreement of both the parties, system integration may be considered to make the process fully automated.

Now based on the above mentioned terms, the parties put their signatures on this MOA on 21st September 2020.



Prof. Vaibhav Narawade
President
Mumbai University College Teachers Association
(MUCTA), Mumbai



Ms. Shyama Iyer
National Coordinator, Training
Spoken Tutorial Project
IIT Bombay