

No. IITB-01/14/20

Dated: .....



भारतीय प्रौद्योगिकी संस्थान मुंबई  
पवई, मुंबई - 400 076, भारत

**Indian Institute of Technology Bombay**  
Powai, Mumbai - 400 076, India

दूरभाष/Phone : (+91-22) 2572 2545

फैक्स/Fax : (+91-22) 2572 3480

वेबसाईट/Website : www.iitb.ac.in

IIT Bombay

To  
Prof. Jain  
Vice- Chancellor  
Doon University  
Uttarakhand

16<sup>th</sup> Jan 2014

Such a pleasure talking to you today. I am delighted to get positive response from you to offer software training via Spoken Tutorial to students enrolled in Doon University. Sir, I'll be extremely glad to work with you and arrange the mentioned training programme for all relevant courses offered by you.

*Spoken Tutorial Project is working on the National Mission on Education through ICT, MHRD, Govt. of India, to spread IT Literacy all over India. We are promoting the learning and usage of Free & Open Source Software (FOSS), through an Audio-Video teaching tool, viz, 'Spoken Tutorial'. We are ready to support you in your efforts to train students on Basic Computer Skills, Software and IT.*

Benefits to the students of University

- Students and Teachers will receive hands-on training on many useful software, absolutely Free of Cost. As a part of this training programme Certificates will be awarded by Spoken Tutorial Project, IIT Bombay
- Software that are learnt are very popular in job market. It is offered to engineering as well as non-engineering student, so all can learn irrespective of the stream or batch
- For eg. -Students from CSE/ IT can be trained on Linux, C, C++, Java, PHP and MySQL etc
- This training will be given FREE OF COST and will enhance EMPLOYABILITY for the students

We are already working with Anna University T.N , Bundelkhand University U.P , Himachal Pradesh University and Kumaun University, Uttarakhand and the list is so long. The above mentioned Universities have created Cell/ Hub or has appointed dedicated officers for Software Training activities through Spoken Tutorial project. *We look forward to establish similar partnership with the Doon University.*

If you are in agreement with the above please sign and send us the scanned copy. Happy to answer any question.

*Akanksha*  
16/1/14  
**Akanksha Saini**  
Executive Officer

Spoken Tutorial Project, IIT Bombay

Email- [akankshasaini2012@gmail.com](mailto:akankshasaini2012@gmail.com)

[akanksha88@iitb.ac.in](mailto:akanksha88@iitb.ac.in)

Ph: 09757052310

*V.K.*  
**Prof. Jain**  
Signature

Stamp & Date

*V.K.*  
**Prof. V.K. Jain**  
Vice-Chancellor  
Doon University  
28-01-2014

### **Following are the steps to proceed further-**

1. Please assign a "Chief Co-ordinator" from your office, dedicated to work with Spoken Tutorial team of IIT Bombay.
2. The Chief Coordinator will identify "Nodal Officers" (faculty members) from all the departments present under your University. We can start with 7 Nodal Officers in the first phase.
3. The Nodal Officers will register on Spoken Tutorial website as an Organiser and request for workshop. First workshop can be started from the respective University Departments.
4. The Chief-Coordinator nominates Nodal Officers (faculty members) from all departments of the University
5. The Nodal Officers owns the training program of their respective departments, makes time-table to carry on regular workshops in their departments, throughout semesters. The Nodal officers may delegate activities to other faculty members or students of his department, however, he should be the mentor to lead the project in his/her department
6. In the second phase, the Chief Co-ordinator will nominate Nodal Officers from 4-5 constituent colleges under Doon University to start the trainings at those colleges. This can start from Feb 2014.

Gradually, this training will be made available to the students of all the colleges affiliated to Doon University, in a phased manner.

Again, I deeply appreciate the enthusiastic support from your office and you particularly.