भारतीय प्रौद्योगिकी संस्थान मुंबई
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IIT Bombay

To,
Mr. Idpache,
The Principal,
ITI Narayanpur, Chhattisgarh (CG)

12th November 2014

We are happy to inform that Spoken Tutorial Project, IIT Bombay has decided to promote Women's ITI Narayanpur as a Super RC in view that your college has full potential to do this project. We hope continuously it will spread the training and awareness in the state. *The project is a part of the National Mission on Education through ICT, MHRD, Govt. of India, to spread IT Literacy all over India.* We are promoting the learning and usage of Free & Open Source Software (FOSS), through an Audio-Video teaching tool, viz, 'Spoken Tutorial'.

We are ready to support you in your efforts to train students on Basic Computer Skills, Software and IT. The course, training and certificates will be offered free of cost to all institutions both Govt., and Private.
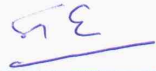
Specific activities will be -
IIT Bombay Side :
- The Spoken Tutorial team at IIT Bombay will work with you and arrange the mentioned training programme for all relevant courses offered in the colleges.
- We will publicise any event organise by the college related to student welfare on our website.
- The team will also support and guide all individuals at the college/ department level as they firstly introduce the training and then gradually expand it to all.
- The team will also provide brochures, leaflets, posters and CDs where necessary.

College Side :
- College will include in their departments curriculum the Software spoken tutorials wherever relevant. We will suggest a fit or match for the different courses.
- Deployment of the training during lab hours should be started immediately for batches where the Spoken Tutorials are matched with the course OR during free lab periods/ hours
- Bulk Training calendar for Workshops should be prepared by the college for whole semester and sent to Spoken Tutorial Team covering all the departments
- ITI Narayanpur to invite colleges to Spoken tutorial project in terms to train the invited colleges/schools/insititutes should conduct software training in their premises.

Gradually, this training will be made available to all the students of the college and your region in Chhattisgarh state. We are here to support you. I will be happy to answer any questions.

Jessie Velusamy
Training Coordinator - Spoken Tutorial Project, IIT Bombay Mob.: 9819735882

प्राचार्य
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