To,

The Principals of Self Financed Affiliated Colleges of Maharaja Krishnakumarsinhji Bhavnagar University:

Subject: Faculty Development and Training Program organized by Maharaja Krishnakumarsinhji Bhavnagar University in collaboration with the Spoken Tutorial Project-IIT Bombay on 7th February 2015.

With reference to the above subject, I invite Principal along with One / two faculty member/s (<u>who will be co-ordinator for Spoken Tutorial Project</u>) from your College to attend Faculty Development and Training Program organized by Maharaja Krishnakumarsinhji Bhavnagar University in collaboration with the Spoken Tutorial Project -IIT Bombay. This program will be on how to Organized Software Training sessionsin your college using the Spoken Tutorials Audio-Visual method that will also award awesome certificate to students.

<u>**About Training:**</u>

1. This training is provided free of cost by a unique audio-video instructional tool which is available in CDs/DVDs and very easily downloadable from Spoken Tutorial Project website. http://www.spoken-tutorial.org/

2. Training is **free of cost**, as it is funded by NMEICT, MHRD, New Delhi.

3. This Project aims to make India IT-Literate and enhance employability.

Date of Faculty Development and Training Program:

Day: 7th February 2015, Saturday

Time: 11:00 AM to 1:30 P.M.

Venue: Swami Sahajanand College of Commerce & Management, Plot No. 639, ISCON Mega City, Near M.K.Bhavnagar University Karyalay, Bhavnagar-364002

Mandatory requirement expected from college:

The Principal will submit name/s of One / Two coordinator/s in advance to University. (Please send in reply email)

Sr. No	Dept. / College Name	Faculty coordinator Name	Phone Number & email-id
1			
2			

All principals will make sure that faculty coordinator who are coming for training should decide and bring in following details in advance for organizing spoken tutorial session in their colleges after attending faculty development and training program. They will submit the following details to University in advance.

Date	Timing	College	Semester	Name of Student	Email Id	Mobile no	Gender
	College/Semester Student list(Name/surname/ email id /gender)						

All the coordinators who are having laptops and dongles are requested to bring it during training program.

At the end of the Training program participation certificate will be awarded to all participants by The Spoken Tutorial Project-IIT Bombay.

All over India, the response to this training is overwhelmingly positive. Moreover, more than 5 lakhs students and teachers have been trained in the past 4 years. Clearly, this training is much in demand by students.

We want all the self financed affiliated colleges in Maharaja Krishnakumarsinhji Bhavnagar University to take advantage of this program.

With Regards

(Dr. Hetal Mehta)

Nodal Officer – Spoken-Tutorial_Project_IITB

(Self Finance Colleges Programme)

Maharaja Krishnakumarsinhji Bhavnagar University

(P.S.: Please contact Hetal Mehta (8511186031 / drhjmehta@gmail.com for further clarifications)

Note: All the colleges who wants to join please confirm your registration latest by 31st January 2015 by e-mail to drhjmehta@gmail.com