



OFFICE OF THE REGISTRAR  
**DIBRUGARH UNIVERSITY**  
Dibrugarh | PIN – 786 004 | Assam

No. DU/RG/ C.01.11/15/0541

Date : 22/07/2015

To,

**Akanksha Saini**  
Executive Officer & Training Coordinator- Assam, Uttarakhand  
Spoken Tutorial, IIT Bombay-  
NMEICT, MHRD,  
Govt. of India  
Phone : 09757052310

**Sub : Memorandum of Understanding.**


**Ref: Your e-mail on the matter above.**

Dear Madam,

With reference to the above matter, I am forwarding herewith the copy of the Memorandum of Understanding to be executed between Dibrugarh University and IIT Bombay, Powai, Spoken Tutorial Programme, Mumbai, India. The same has been endorsed by the undersigned.


Looking forward for your kind cooperation in future too.

Yours sincerely

  
(Prof. M.N. Dutta)  
Registrar  
Dibrugarh University  
Dibrugarh

Copy to :

01. The Hon'ble Vice-Chancellor, D.U. for information.
02. The Director, College Development Council, D.U. for information.
03. The Deputy Registrar (Acad.), D.U. for information.
04. The Public Information-cum-Law Officer, D.U. for information.
05. File.

  
(Prof. M.N. Dutta)  
Registrar  
Dibrugarh University  
Dibrugarh

## PARTNERSHIP AGREEMENT

Between

**DIBRUGARH UNIVERSITY**, acting through its Registrar

And

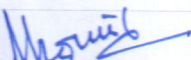
**IIT BOMBAY, Powai, Spoken Tutorial Programme, Mumbai, India acting through its  
Executive Officer**

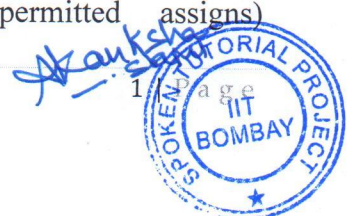
**[For Skill development of youth relating to imparting IT/Software training Programme free  
of cost through Distance Education Method to all Affiliated Colleges And University  
Department]**

This *Partnership Agreement* is entered into on 15th day of July, 2015

*Between*

**DIBRUGARH UNIVERSITY**, located at National Highway, 37, Dibrugarh, **P.O.** Rajabhetta,  
District Dibrugarh, State Assam, 786004 represented by **Registrar** (hereinafter to be called 'THE  
FIRST PARTY'), which expression shall, unless be repugnant to the context and meaning hereof  
mean and include its successors, legal representatives and permitted assigns)

  
**Registrar**  
**Dibrugarh University**





And

**IIT BOMBAY, Spoken Tutorial Programme, Powai, Mumbai, India**, represented by **Mrs. Akanksha Saini** (herein after referred to as the "THE SECOND PARTY" which expression shall, unless be repugnant to the context and meaning hereof mean and include its successors, legal representatives and permitted assigns).


**WHEREAS**

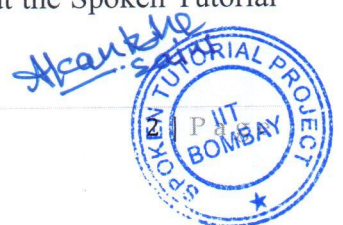
- (a) The FIRST PARTY is the easternmost University of India set up under the provision of Dibrugarh University Act, 1965 enacted by the Legislative Assembly of Assam.
- (b) The second party has expressed its desire to collaborate with the First Party to conduct Software Training Programme, totally funded by the National Mission on Education through ICT, MHRD, Government of India, free of cost to all affiliated colleges of Dibrugarh University and with Dibrugarh University Departments through Distance Education Mode where the students are taught through self-learning audio-video, (Spoken) tutorials.

**NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:**

**I. Dibrugarh University will -**

- 1) Appoint one or two Central coordinators who will interact with us in the start to send Notifications / Circulars and for activities related to introduce Spoken Tutorial based Software Training in all the departments and affiliated colleges of Dibrugarh University.
- 2) Dibrugarh University will organise an awareness cum Training event, where 1-2 faculty members, from each affiliated college and university depts. will attend to learn how to introduce Software training in SELF learning way, in their respective colleges.
- 3) Put up the signed agreement note on the Dibrugarh University website along with Spoken Tutorial site link and Assam Training Co-ordinator Ms. Nehali Shewale's contact details.(09619716061, nehalishewale11@gmail.com)
- 4) Identify Nodal colleges who will take the lead in starting the training.
- 5) Issuing periodic Circulars / Notifications, at the start of each semester, to all the affiliated colleges coming under Dibrugarh University to introduce and roll out the Spoken Tutorial

  
**Registrar**  
**Dibrugarh University**



based software training in their colleges. All the notifications should go monitoring the relevant links and contact details.

- 6) The Software training will be conducted during lab hours for students from the various streams hence Dibrugarh University will take initiative to a) *include the relevant Software series Tutorials in the courses of the departments in the university and affiliated colleges* b) *do this via mapping and putting into the time-tables for 2015-2016 semesters.*
- 7) Put into place a monitoring system, like a track data sheet to keep a record of the Spoken Tutorial based software training that colleges have done.

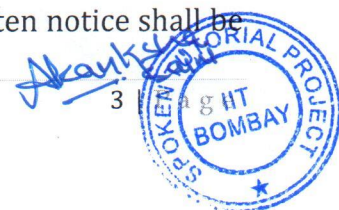
## **II As a partner, Spoken Tutorial Project, IIT Bombay will –**

- 1) Works as a mentor for Dibrugarh University in incorporating Technology enabled learning into the university, specifically NMEICT programs like Spoken Tutorials.
- 2) Spoken Tutorial team, IIT Bombay will support the Training in every college and department by providing details and continuous guidance at the smallest that is the departmental level to all.
- 3) Provide the know-how and course content which introduces demo CDs / DVDs, online material, instruction sheets and other training documents to Dibrugarh University free of cost.
- 4) Issue Certificates to all students who undergo the training and / or get hands on exposure to the Spoken Tutorial based Software Courses – free of cost.
- 5) Provide the promotional materials like posters, brochures, leaflets, banners etc., to the university and the colleges free of cost.
- 6) Support financially in terms of honorarium, Faculty and student resources who support awareness and training sessions for Faculty, organized by the University or Spoken Tutorial program. (Rs. 1000/ day for each event, Rs. 10,000/- for a month's work of promotion as per the requirement, IIT Bombay will decide).

### **3. DURATION AND AMENDMENT OF PARTNERSHIP AGREEMENT**

This Partnership Agreement shall be in force upon the parties hereto for a period of one year from the date of execution of this Partnership Agreement. A written notice shall be

  
**Registrar**  
**Dibrugarh University**





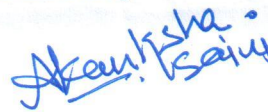
required to extend the period of the Partnership Agreement. This Partnership Agreement may be amended prior to the expiration of the foregoing period only by mutual consent.

Signed by

First Party

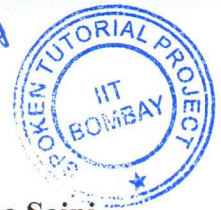
Second Party





Registrar

**Dibrugarh University**



Name:- Dr M. N. Dutta

Name : Mrs. Akanksha Saini

Registrar, Dibrugarh University

Executive Officer,

Spoken Tutorial Project IIT Bombay

Designation with Seal :-

Designation with Seal :

Witnesses-

Signed by



1. Name Ms. Trupti More

2. Name

Address Spoken Tutorial  
IIT Bombay

Address

Contact No. 9820096122

Contact No