



## 1 Online / Offline content

1. The online content of Spoken Tutorials can be accessed from :  
<https://spoken-tutorial.org/tutorial-search/>
2. You can also download the Spoken Tutorials for offline learning from :  
<https://spoken-tutorial.org/cdcontent/>
3. From this link download the FOSS categories in the language you wish to learn.
4. The Spoken Tutorial content will be downloaded as a zip file on your machine.
5. Extract the contents of the zip file & access them.
6. Read the README.txt file and do as instructed.

## 2 The procedure to practise

1. You have been given a set of spoken tutorials and files.
2. You will typically do one tutorial at a time.
3. You may listen to a spoken tutorial and practise by reproducing all the steps shown in the video **Side-by-Side method** video.
4. If you find it difficult to do the above, you may consider listening to the whole tutorial once and then practise during the second hearing.

## 3 Side-by-Side method video (only for offline content)

1. Go to the folder named spoken on your machine.
2. Locate index.html file.
3. Open this file with either Firefox or Chrome web browser.
4. The Side-by-Side Method video will appear. This video will explain how to learn from the spoken tutorials.
5. Click on the Play button to play the video.
6. Note all the steps explained therein.

## 4 gnutop

1. Click on "Select FOSS" or "All FOSS Categories" drop-down and choose "Freeplane".
2. Click on "Select Language" or "All Languages" drop-down and choose the language (English, Hindi, ..) in which you wish to learn.
3. Click on the "Search" or "Submit" button.
4. You will see a list of tutorials based on your selection.
5. Start with the first tutorial in the displayed list.

## 5 First tutorial: Introduction to Freeplane

1. This tutorial explains about installation of Freeplane, on Ubuntu and Windows OS.
2. locate the tutorial and watch it.
3. To view the tutorial, click on the Play icon which is located in the player.
4. The **Pre-requisite** and **Slides** will be visible below the player (only for Online contents).
5. **Outline**, **Assignments** and **Code Files** are available below the player.
6. Adjust the size of the browser in such a way that you are able to practise in parallel.
7. Instructions to open the installed Freeplane program is found in the video at 6.52-7.50 minutes.
8. Please follow the tutorial and reproduce all the activities as shown in the tutorial.
9. When you finish this topic, click on next.

## 6 Second tutorial: Nodes and Basic Commands

1. In this tutorial, users will construct a map in Freeplane, about natural resources.
2. Please follow the tutorial and reproduce all the activities as shown in the tutorial.
3. When you finish this topic, click on next.

## 7 Third tutorial: Floating Node and Linking Line

1. This tutorial explains about floating concepts in a map, link nodes and create table.
2. Please follow the tutorial and reproduce all the activities as shown in the tutorial.
3. When you finish this topic, click on next.

## 8 Common Instructions to Use Codefiles

1. Instructions to use Code files in any tutorial:
  - (a) Click on the link Code files located below the player and save it in your folder.
  - (b) Extract the downloaded zip file.
  - (c) You will see all the code/source files used in the particular tutorial.

(d) Use these files as per the instructions given in the particular tutorial.

## 9 Common Instructions

1. To view the tutorial, click on the Play icon which is located in the player.
2. Play-pause-practise the whole tutorial.
3. Attempt the Assignments as instructed.
4. Save your work in your folder.
5. If writing scripts, save them from time to time, instead of saving it at the end of the task.
6. Once the tutorial is complete, choose the next tutorial from the playlist which is located on the right side or below the player.
7. Follow all the above instructions, till you complete all the tutorials in the series.