Instruction Sheet for Moodle - Learning Management System
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1 Online / Offline content

1. The online content of Spoken Tutorials can be accessed from :
http://spoken-tutorial.org/tutorial-search/

2. You can also download the Spoken Tutorials for offline learning from :
http://spoken-tutorial.org/cdcontent/

3. From this link download the FOSS categories in the language you wish to learn.

4. The Spoken Tutorial content will be downloaded as a zip file on your machine.

5. Extract the contents of the zip file & access them.

6. Read the README.txt file and do as instructed.

2 The procedure to practise

1. You have been given a set of spoken tutorials and files.

2. You will typically do one tutorial at a time.

3. You may listen to a spoken tutorial and practise by reproducing all the steps shown in the video `Side-by-Side learning`.

4. If you find it difficult to do the above, you may consider listening to the whole tutorial once and then practise during the second hearing.

3 Moodle - Learning Management System

1. Click on "`Select FOSS`" or "`All FOSS Categories`" drop-down and choose "`Moodle Learning Management System`".

2. Click on "`Select Language`" or "`All Languages`" drop-down and choose the language (English, Hindi, Marathi ...) in which you wish to learn.

3. Click on "`Submit`" button.

4. You will see a list of tutorials based on your selection.

4 For System Administrators only and not for Teachers

You have to watch and practise the following tutorials to install, configure and set-up `Moodle`.

1. Overview of Moodle

2. Getting Ready for Moodle Installation

3. Installing Moodle on Local Server

4. Admin dashboard

5. Blocks in Admin Dashboard

6. Categories in Moodle

7. Courses in Moodle

8. Users in Moodle

9. User Roles in Moodle

4.1 First tutorial: Overview of Moodle

1. Locate the topic **Overview of Moodle** and click on it.

2. To view the tutorial, click on the `Play` icon which is located in the player.

4.2 Second tutorial: Getting Ready for Moodle Installation

1. Locate the topic **Getting Ready for Moodle Installation** and click on it.

2. To view the tutorial, click on the `Play` icon which is located in the player.

3. Adjust the size of the browser in such a way that you are able to practise in parallel.

4. Follow the instructions and do the setup in Ubuntu Linux machine.

5. Windows users should refer to the `Installation sheet.`

4.3 Third tutorial: Installing Moodle on Local Server

1. Locate the topic **Installing Moodle on Local Server** and click on it.

2. To view the tutorial, click on the `Play` icon which is located in the player.

3. Follow the instruction and install Moodle in Ubuntu Linux machine.

4. Windows users should refer to the `Installation sheet.`

5 For Teachers only and not for System Administrators

You have to watch and practise the following tutorials to install, configure and set-up `Moodle`.

1. Overview of Moodle
2. Teachers Dashboard in Moodle
3. Course Administration in Moodle
4. Formatting Course material in Moodle
5. Uploading and editing resources in Moodle
6. Forums and Assignments in Moodle
7. Question bank in Moodle
8. Quiz in Moodle
9. Enroll Students and Communicate in Moodle

5.1 First tutorial: Overview of Moodle

1. Locate the topic **Overview of Moodle** and click on it.

2. To view the tutorial, click on the `Play` icon which is located in the player.

5.2 Tenth tutorial: Teachers Dashboard in Moodle

1. Locate the topic **Teachers Dashboard in Moodle** and click on it.

2. To view the tutorial, click on the `Play` icon which is located in the player.

3. Adjust the size of the browser in such a way that you are able to practise in parallel.

6 Common instructions for Sys-Ads and Teachers

1. `Outline`, `Assignments` and `Code Files` are available below the player.

2. Click on the link `"Code files"` located below the player and save it in your folder.

3. Extract the downloaded zip file.

4. You will see all the source files for the particular tutorial.

5. Use these files as per the instructions given in the particular tutorial.

6. Complete all the Moodle tutorials in your list by following all the instructions. In particular, do the following for every tutorial.

7. In the login page, enter the username and password that was set during installation.

8. Attempt all the `Assignments` as instructed in the tutorial.

9. Play-pause-practise the whole tutorial.

10. Once the tutorial is complete, choose the next tutorial from the playlist which is located on the right side or below the player.

11. Follow all the above instructions, till you complete all the tutorials in your list.